

EMPLOYEE APPLICATION

Your interest in Building blocks Early Education Centers is appreciated. We invite you to fill out this application and return it to our office. If an opening occurs for which you may qualify, we will notify and ask you to come in for an interview. We will also contact your references. We realize that the key to a successful Christian Daycare is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40. We look forward to receiving your application. Thank you for your interest in the ministry of BBEEC. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

Application date: ___/___/___ Date available: _____ Position Applied
For _____

Full name _____ Soc. Sec. No. _____

Street Address _____ City/State/ ZIP _____

Phone: Days _____ Evenings _____ Date of Birth _____

Marital Status _____ Number of children/ages

NC Drivers License Number _____

Denominational Background _____ Church currently attending

List in order all diplomas or degrees you have earned, the date earned and the issuing school.

High School Degree _____ **Year Rec'd** _____
College Attended _____ **Subject** _____ **Degree Rec'd** _____ **Year** _____
Other schools attended _____ **Years attended** _____
(Please attach photocopies of all your college coursework transcripts)

List any other certifications acceptable for Daycares:

Have you ever been convicted of breaking the law other than minor traffic violation? Yes ___ No ___
If yes, give date and fully explain on an additional piece of paper.

List previous employment beginning with the most recent.

Current or Last Employer	Address
Job Title	Supervisor's Name
Date Employed Starting Salary	Ending Salary Reason For leaving
Date Separated	Duties:
Current or Last Employer	Address
Job Title	Supervisor's Name

Date Employed	Starting Salary	Ending Salary	Reason For leaving
Date Separated		Duties:	

Current or Last Employer		Address	
Job Title		Supervisor's Name	
Date Employed	Starting Salary	Ending Salary	Reason For leaving
Date Separated		Duties:	

Have you worked **under a different name** for any of the employers you have listed? _____
 If so, what was the name or names? _____

Give **four references** that are qualified to speak of your character and Christian service.

	Name	Address	Phone Number	Position
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

Briefly describe your relationship with Jesus Christ

SHORT ESSAYS—Please answer ALL the following questions in one to two paragraphs **on a separate piece of paper** and attach them to this application.

1. Why do you desire to teach at Building Blocks Early Education Centers?
3. What are your beliefs about creation, evolution and the origin of man?
4. What is the best thing a parent can say about you as a teacher?
5. What methods of discipline do you use in the classroom?
6. What are your strengths and weaknesses as a teacher?
7. In the area of morality, what are your views on abortion, homosexuality, and sexual activity outside of marriage?

I understand that BBEEC does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize BBEEC to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize BBEEC to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the job.

I authorize references and my former employers to disclose BBEEC any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release BBEEC, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to BBEEC.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as is necessary for such an investigation. I authorize BBEEC to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from BBEEC is conditioned upon the receipt of background information, including criminal background information. BBEEC may refuse employment or terminate conditional employment if it deems any background information unfavorable or to reflect adversely on BBEEC or on me as a Christian role model.

I understand that this is an open application for employment and that no offer of employment is offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant _____ Date _____

RELEASE OF INFORMATION

I have made application for a position at BBEEC. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to BBEEC any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of the disclosure.

In addition, I hereby release the BBEEC my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to BBEEC.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print) _____ Date _____

Applicant's Signature _____

Applicant's Social Security Number _____